

**NETARTS-OCEANSIDE SANITARY DISTRICT
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SPECIAL BOARD OF DIRECTOR'S MEETING

Minutes of the January 5, 2023, Special Board Meeting of the Netarts-Oceanside Sanitary District Board of Directors.

1. The Special Board meeting of the Netarts-Oceanside Sanitary District (NOSD) Board of Directors was called to order at 3:00 P.M. by John Prather, Board Chairperson. The meeting was held in the NOSD Board Room.

BOARD MEMBERS PRESENT:

John Prather, Board Chairperson
Elizabeth Wipperman, Secretary
Jerry Keene, Member-At-Large

EMPLOYEES PRESENT:

Daniel Mello, District Superintendent
Yvonne, Blaser, Office Manager
Brian Mello, Lead Operator
Tyler Hotchkiss, Ass't Lead Operator

2. **GUESTS:**

Tracy Smith
Bryan Smith
Tamra Perman
Travis Ojg

3. **DISCUSSION ON THE NETARTS PUMP STATION:**

Handouts in the packet include:

- Netarts Pump Station Options written by John Prather, Board Chairperson.
- Estimate #1 from Cummins in the amount of \$16,924.61.
- Estimate #2 from Cummins in the amount of \$5,997.52.
- Delivery Tickets from Sheldon Oil.
- Sheldon Oil Invoice #INV-064201 in the amount of \$4,332.62.
- 3 photos inside the transfer switch panel.

At this time Prather explained that the meeting was about the spill that occurred around December 27, 2022 and once the diesel generator came back on line it has been operating every since. Prather stated that todays meeting is to show what transpired and where we are at and what it will take to get back on utility power with the Tillamook PUD. This will be the main discussion here today. Prather then stated that if any of our guests would like to make a statement he will give them 5 minutes to make that statement.

At this time Tamra Perman stated that she would like to learn more about when we go back to regular power. Travis Ojg also stated that part of the emergency scope, is to notify anyone who draws water out of the bay, he did not receive that notice and would like to be included in the notification process. At this time Travis Ojg handed D. Mello his contact information. At this time Blaser made copies of the Netarts Pump Station options for the guests.

Mello then explained that on December 26, 2022 in the late afternoon, one of the operators was on our SCADA system and noticed a odd flow, so the operator went down there and checked it. We had one set of pumps that had faltered out at the Netarts Pump station and at that time the operator reset the pumps as we normally do, and put it back online, then notice a blinking indicator light on the generators transfer switch and on there it indicated that the transfer switch was not set in auto. It has to be set on auto in order to automatically sense a power outage and then go to generator power. The operator then notified D. Mello and he told the operator to go and reset it and it would come back every 10 seconds or so. D. Mello then stated that's when they knew there was a problem with the transfer switch at that time. D. Mello stated that we ran a test and how you do that is, you go to the breaker and shut off utility power, that should trip the automatic transfer switch to start the generator up and switch to auxiliary power. D. Mello then stated that didn't work so we immediately got on the phone to contact someone that would answer at Cummins, since it was the day after Christmas, he finally got ahold of a Manager at 9:30 p.m., so it took us approximately 3 hours to contact help. D. Mello stated that we were still on utility power and still pumping so nothing has stopped it from flowing at that time. D. Mello then stated that they dispatched out a tech to come and work on it and they arrived at 12:30 a.m. the tech went in there and worked on it (still on utility power) from 12:30 a.m. to 2:30 a.m. and could not get it to work, so the tech was going to return to his shop and dispatch someone else out, hopefully with some parts to fix it. Mello then stated that they didn't get a tech back out to us until 6:00 p.m. that evening. Mello then referred to the 3 photo handouts. D. Mello gave an explanation of the inside of the transfer switch panel, how it works and what happened. D. Mello stated that we stayed on utility power until 1:17 p.m. Tuesday afternoon until the power went out. D. Mello then stated that they called Zwald to get him come out, but because of road conditions, high winds & storm conditions it took Zwald about an hour and a half to show up. Mello then stated that Morgan's Electric was also called out so that he could do anything he could to bypass that transfer switch. D. Mello that it was first reported to him regarding the spill at 3:15 p.m. by the Fire Chief. D. Mello then stated that it had spilled for 30 minutes from the time we were made aware of the spill. D. Mello stated it was mainly diluted storm water. D. Mello estimated 1500 gallons was spilled. After a lengthy discussion, D. Mello stated that he needs to order a CHPS transfer switch from Cummins in the amount of \$16,924.61. Cummins will use this transfer switch for parts to fix this. Prather then asked the Board if they understand the sequence of events, all of the Board stated yes they do. Prather then asked the guests if they understand what happened. Tamra Perman then stated that she was there and her timelines don't match, but that's irrelevant. Tamra Perman then asked if the transfer switch is so critical and we are looking at just getting back on utility power it doesn't feel like there is any redundancy in the pump system? D. Mello stated that they are repairing the transfer switch and it will go back to utility power. D. Mello also stated that we will not go off of generator power until we are sure that that transfer switch is fixed. Bryan Smith then stated that you are just repairing a 17 year old transfer switch. Why are we not upgrading? D. Mello then stated we need to get the new parts on it to get it up and running. D. Mello stated that the District will be looking at upgrading that panel to something new and will get our engineers on that project. After a lengthy discussion D. Mello explained the estimate from Cummins to the Board.

D. Mello then stated that when the repair happens, he will have Zwald on standby to pump out the wet-well if needed.

Prather then stated that the new part from Cummins is technology from 2005. There also will be no warranty on this part. **Prather Moved to give D. Mello the authority to proceed with the order of the transfer switch from Cummins in the amount of \$16,924.61. Keene seconded. Motion passed by a vote of 3 to 0.**

D. Mello then stated that Randy Baily from DEQ was here at our treatment plant today and wanted to also go down to the Netarts pump station to look at the area, as he is concern with the bay as well. D. Mello gave him the tour so that he could see the layout.

Tamra Perman then asked if there were any other risk points close to that pump station? D. Mello then stated that one is critical as it collects sewer from Happy Camp which pumps to the Netarts pump station, also Ocean Highlands pumps to Netarts pump station and all of Netarts pumps to that station. Tamra Perman then asked what if we have a hotel built here. D. Mello explained that the pump station doesn't run 99% at maximum.

The Special Board meeting is recorded and on the District's website at www.n-o-s-d.com for full details of the discussion.

4. There being no further business, Prather adjourned the meeting at 3:52 P.M.

Respectfully submitted,



John Prather, Board Chairperson

JP/YB

January 2023 Special Board Meeting.doc